



Memorandum

TO: Pinole City Councilmembers

From: Kapil Amin, Sustainability Fellow
Lilly Whalen, Community Development Director

SUBJECT: Continue Agenda item 11B (Environmental Purchasing Policy and Program) with no oral staff report/presentation

DATE: October 17, 2023

This memo serves as a supplement to Agenda Item 11B (Environmentally Preferable Purchasing Policy and Program) under the Old Business section of the 10/17/23 Council Agenda.

Staff is requesting the item be continued to a date uncertain with no oral staff report/presentation at the 10/17/23 meeting. This item was intended to be a progress report under consent and not a discussion item at this stage. Staff is currently researching and developing a recommended Environmental Purchasing Policy/Program, and therefore, are requesting Council continue the item so that we can return with a comprehensive Policy/Program for Council consideration.

Staff will return with a recommended Environmental Purchasing Policy/Program for Council to consider at a future meeting date.